



Inter-University Partial Coursework Communication Form

Overview

When a student applies for BCBA or BCaBA certification under pathway 2, only one qualified Pathway 2 Program Contact may verify that an applicant has met all pathway 2 behavior-analytic coursework requirements. However, in some cases, a student may begin their qualifying pathway 2 behavior-analytic coursework at one university and later transfer to another university to complete their studies. If the second (current) university accepts prior coursework as meeting their comparable requirements, the prior coursework must be reflected on the second university's attestation that is submitted for a BACB certification application.

In these situations, the Pathway 2 Program Contact from the second (current) university will complete and submit the Pathway 2 Coursework Attestation to the BACB on behalf of the student after reviewing the student's transcript(s) and syllabi. This optional Inter-University Partial Coursework Communication Form may be used to facilitate communication between the prior university and the current university. Acceptance of the information provided in this form is at the discretion of the current university's Pathway 2 Program Contact.

Note: The second (current) university should retain this form in its program records but should **not** submit it to the BACB.

Instructions

Student

If you would like your prior coursework to count toward the pathway 2 behavior-analytic coursework requirements, discuss with your faculty whether it is possible in your current university program. If it is possible:

- Complete the top portion of this form.
- Send the form, a copy of the transcript from your prior institution, and any identifying information necessary to locate your records (e.g., student identification number, maiden name) to the faculty member at the prior institution who has administrative responsibility for behavior-analytic coursework.

Prior University Faculty

- Review the course syllabus and transcript for the requesting student. If appropriate, complete the information below for the qualifying behavior-analytic coursework obtained from your institution. *Note:* The Pathway 2 Program Contact at the student's current university will review the coursework and determine whether all coursework requirements have been met.
- Once this form is completed, email this form and a copy of the syllabus for each course to the current university's Pathway 2 Program Contact. *Do not submit this form to the BACB.*

Pathway 2 Program Attestor at the Current University

- Review this form and the syllabi provided.
- Determine whether you are willing to include these courses in the BCaBA/BCBA Pathway 2 Coursework Attestation form. *Note:* This review may be included as part of your program's evaluation of whether to waive or award credit for the prior coursework in your current program.
- If this coursework is included in the BCaBA/BCBA Pathway 2 Coursework Attestation, retain a copy of all records for 7 years in the event of a BACB audit.

Current University Information *(to be completed by the student)*

Student Name: _____

Name of Current University: _____

Name of Pathway 2 Program Contact at Current University: _____

Email Address of Pathway 2 Program Contact at Current University: _____

Prior University Coursework Information *(to be completed by the Prior University Faculty)*

University Name: _____

Department Name: _____

Program Name: _____

Using the course syllabi and student transcript, complete the following table(s) for the qualifying courses.

Course Title:	
Course Number:	
Course Level:	
Semester/Term and Year Taken:	
Pathway 2 Course Content Hours	
BACB Ethics Code and Code Enforcement Systems; Professionalism:	
Philosophical Underpinnings (<i>BCBA only</i>):	
Concepts & Principles (<i>BCBA only</i>):	
Philosophical Underpinnings; Concepts & Principles (<i>BCaBA only</i>):	
Measurement, Data Display, and Interpretation; Experimental Design:	
Behavior Assessment:	
Behavior-Change Procedures; Selecting and Implementing Interventions:	
Personnel Supervision and Management:	

Course Title:	
Course Number:	
Course Level:	
Semester/Term and Year Taken:	
Pathway 2 Course Content Hours	
BACB Ethics Code and Code Enforcement Systems; Professionalism:	
Philosophical Underpinnings (<i>BCBA only</i>):	
Concepts & Principles (<i>BCBA only</i>):	
Philosophical Underpinnings; Concepts & Principles (<i>BCaBA only</i>):	
Measurement, Data Display, and Interpretation; Experimental Design:	
Behavior Assessment:	
Behavior-Change Procedures; Selecting and Implementing Interventions:	
Personnel Supervision and Management:	

Course Title:	
Course Number:	
Course Level:	
Semester/Term and Year Taken:	
Pathway 2 Course Content Hours	
BACB Ethics Code and Code Enforcement Systems; Professionalism:	
Philosophical Underpinnings (<i>BCBA only</i>):	
Concepts & Principles (<i>BCBA only</i>):	
Philosophical Underpinnings; Concepts & Principles (<i>BCaBA only</i>):	
Measurement, Data Display, and Interpretation; Experimental Design:	
Behavior Assessment:	
Behavior-Change Procedures; Selecting and Implementing Interventions:	
Personnel Supervision and Management:	

Course Title:	
Course Number:	
Course Level:	
Semester/Term and Year Taken:	
Pathway 2 Course Content Hours	
BACB Ethics Code and Code Enforcement Systems; Professionalism:	
Philosophical Underpinnings (<i>BCBA only</i>):	
Concepts & Principles (<i>BCBA only</i>):	
Philosophical Underpinnings; Concepts & Principles (<i>BCaBA only</i>):	
Measurement, Data Display, and Interpretation; Experimental Design:	
Behavior Assessment:	
Behavior-Change Procedures; Selecting and Implementing Interventions:	
Personnel Supervision and Management:	

Prior University Faculty Attestations *(to be completed by the Prior University Faculty)*

The following section should be signed by the individual at the prior institution who has administrative responsibility for the behavior-analytic coursework reflected on this form.

By signing below, I _____ (faculty name) hereby attest that:

- The courses listed in this form meet the pathway 2 behavior-analytic coursework requirements.
- The student named in this form completed the courses listed above.
- The information in this form is true and correct to the best of my knowledge.

Signature: _____ Certification Number: _____

Date: _____