BCaBA VCS Coordinator Coursework Attestation
2022 Coursework Requirements

Overview

This form may be completed by a current VCS Coordinator who is actively certified as a BCBA to attest that an applicant has met the current coursework requirements for BCaBA certification under Pathway 2.

Instructions

The BCBA-certified VCS Coordinator will:

1. Review the following:
   - the current BCaBA coursework requirements (see BCaBA Pathway 2 Coursework Requirements)
   - the student's syllabi and/or VCS records
   - the student's transcript
   - the VCS Coordinator Coursework Attestation FAQs document

2. Complete this form in its entirety for consideration. Incomplete documents will not be accepted.

3. Confirm that the applicant has created a BACB account and provided you with their BACB ID. Please note that the BACB will not provide feedback on this attestation to the applicant until they have submitted a paid BCaBA Certification Application.

4. Email this form to VCSatt@bacb.com with the subject line "VCS Attestation: _____(BACB ID)" via the email address listed in your BACB account. Please note that only one attestation per student can be submitted in a single email. Documents will not be accepted from any other email address than the one listed in your BACB account. This is important to ensure the authenticity of the attestation.

5. Keep a copy of this completed form and the supporting documentation for at least 7 years, as the BACB may request this information during an audit.

BCaBA Pathway 2 Coursework Requirements

You must complete behavior-analytic coursework that meets the following requirements:

- The coursework was undergraduate level (i.e., bachelor's) and from the qualifying institution in which you were enrolled.
- You received academic credit for the coursework.
- The coursework reflects that you received a passing grade ("C" or higher in a graded course or "pass" in a pass/fail system) in each course.
- The coursework covers all of the content areas and numbers of hours specified in this table:

2022 Coursework Content Requirements	
Content Areas	**Hours***
BACB Ethics Code and Code-Enforcement System; Professionalism *Note:* 15 hours must be taught in one or more freestanding courses, meaning that the BACB's ethics code and code-enforcement system and professionalism must constitute the majority of each course's content.	30 hrs
Philosophical Underpinnings; Concepts & Principles	45 hrs
Measurement, Data Display, and Interpretation; Experimental Design	30 hrs
Behavior Assessment	45 hrs
Behavior-Change Procedures; Selecting and Implementing Interventions	60 hrs
Personnel Supervision and Management	15 hrs
Total	**225 hrs**

* *For the purpose of establishing instructional requirements that can be applied globally, 1 semester credit hour will represent 15 hours of classroom instruction, and 1 quarter credit hour will represent 10 hours of classroom instruction. This conversion is based on US Federal Rule.*

BCaBA Coursework Attestation Information

Applicant Name: _____

Applicant BACB ID (this must match the applicant's BACB record exactly to be accepted): _____

Date of First Qualifying Behavior-Analytic Course: _____

Behavior-Analytic Courses Completed (course number and course name must match the information on the transcript)				
Institution Name	Department	VCS Number	Course Number	Course Name

All courses completed within the same program?   Yes   No

We publish pass rate data for first time test takers who completed a single university program. If this student completed all of their coursework through a single ABAI verified course sequence, please fill out the information below. If the student transferred at any point in the program, please do not complete this information.

If yes, please list:

Program Name: _____

Modality: Online,   On-Campus,   Hybrid

By signing below, I, _____ (VCS COORDINATOR NAME), hereby attest that:

- The information on this form is true and correct to the best of my knowledge.
- I read and understand the current BCaBA coursework requirements.
- _____ (APPLICANT NAME) completed all of the current **BCaBA** coursework requirements, including the following:
  - accrued enough hours in all of the required content areas and/or completed a full 5th-edition Verified Course Sequence at this institution,
  - passed each course,
  - were enrolled in each course for academic credit,
  - completed each course at an accredited university, and
  - completed each course at the undergraduate (or higher) level.
- I understand that submitting falsified or inaccurate information to the BACB constitutes a violation of BACB requirements and ethics standards.
- I will retain a copy of this completed form and supporting documentation and provide it to the BACB in the event of an audit.

VCS Coordinator Name: _____

VCS Coordinator BACB ID or Certification Number: _____

Name of VCS Coordinator's University: _____

VCS Coordinator Signature: _____

Date: _____