



Examination Rules

GENERAL RULES FOR TAKING THE EXAMINATIONS

- You are advised to arrive at the test center approximately 30 minutes prior to your examination appointment in order to allow sufficient time for the check-in process. This process includes security measures such as photographing, fingerprinting, and obtaining an electronic signature from each candidate. Once an examination has been underway for 30 minutes, no candidates will be admitted to the examination area.
- You must provide two forms of [valid identification](#) to be admitted to the examination area. **Both** pieces of identification must show your first and last name exactly as they appear on your BACB account. Any name discrepancies will prevent admission to the examination (e.g., providing a nickname on your BACB account, identification that shows a different last name due to marriage). **As of February 1, 2017, Pearson VUE no longer makes exceptions to name discrepancies based on marriage certificates.**
- Additionally, both pieces of identification must have your signature and be current (i.e., not expired). The primary identification must be government-issued and include both a photo and signature (e.g., a driver's license or state/national ID). The secondary identification must include a signature but need not include a photo (e.g., a signed credit card with a signature that matches the government-issued identification).
- Failure to present two fully valid pieces of identification will prevent your admission to the testing center. If this happens, you will be marked absent and will forfeit the entire examination fee.
- No cameras, tape recorders, radios, telephones, beepers or electronic transmitting devices, notes or reference materials, books, briefcases, backpacks, portfolios, purses, etc. may be taken into the examination area. Personal items may be stored in lockers available at all testing centers.
- Scratch paper, calculators, rulers, frequency finders, textbooks, reference materials and notes are NOT permitted in the examination area and you are not allowed to remove any examination materials from the administration room. A dry-erase board will be provided at each workstation.
- Earplugs are available upon request at all test centers, some of which also provide noise-canceling headphones upon request.
- No food or beverage items are permitted in the examination area.
- No visitors are permitted in the examination area.
- If you leave the examination area to use the restroom, you will be fingerprinted when you leave and again before you re-enter. During breaks, you are prohibited from accessing cell phones, electronic devices, notes, etc., stored in lockers. However, you are permitted to access food, drink, or medication during breaks.
- Smoking areas are not provided at the testing centers.
- No questions concerning the examination's content may be asked during the examination period. Please listen carefully to instructions from test center staff and read all directions thoroughly.
- BACB exams are delivered via the internet and, occasionally, internet connectivity at Pearson VUE testing centers may result in technical problems (e.g., slow load times, screen freezes), which may require rebooting the computer. Answers and exam times (time allotted and time used) are not affected by these technical issues, even in the case of a computer restart.