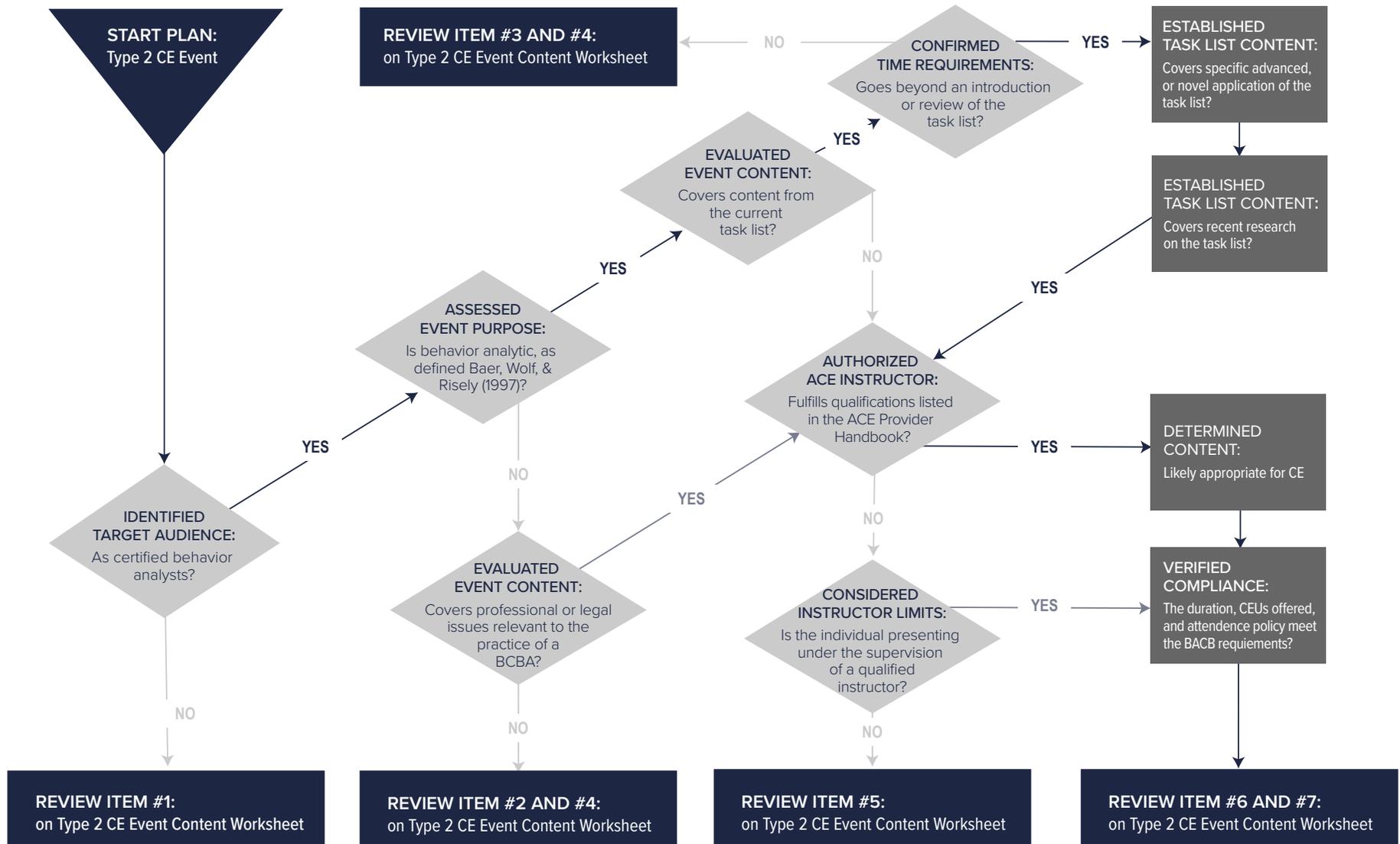




Type 2 CE Event: Evaluation Guide

This evaluation guide may be used with the Type 2 CE Event Content Worksheet to determine if event content is appropriate for Type 2 CE. Completion of this worksheet, or review and acceptance of this worksheet by BACB staff, does not constitute an endorsement by the BACB.





Type 2 CE Event Content Worksheet

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Type 2 CE events should be designed to expand the professional repertoire of certified behavior analysts. To determine if your event meets the requirements, review and complete the following steps:

- 1. Identified Target Audience.** Target audience is an important consideration of when designing CE events. For example, an event that is also designed for teachers, parents, and social workers may not be at a sufficiently advanced level to expand the practice of behavior analysts.
 - ▶ Who is the target audience for the event (check all that apply)?
 - BCBA-Ds
 - CBAs
 - BCaBAs
 - Other professionals included (describe): _____
 - ▶ What is the rationale for the target audience level? (e.g. for an event targeted at BCBA-Ds, what advances this event beyond the level for BCaBAs and CBAs?)
 - ▶ If target audience includes non-certified behavior analysts, what is the rationale for their inclusion in a CE offering?

- 2. Assessed Events Purpose.** Events should cover related to the science of behavior, or professional issues that are specifically related to the practice of behavior analysis. For example, an event covering an overview of insurance billing practices may not be appropriate for Type 2 CE, but an event covering how to bill insurance for the implementation of a synthesized functional analysis may be.
 - ▶ What is the event's primary area? (Check all that apply.)
 - Behavior Analysis Theory: Underlying principles and knowledge of the science of behavior
 - Behavior Analysis Methodology: Practice-oriented application of the science of behavior
 - Professional Practice or Ethical Issues for Behavior Analysts: Issues related to the Professional and Ethical Compliance Code

- **3. Evaluated Event Content.** Events should not review content that would already have been covered in a behavior analysts university training prior to becoming certified.

For example, a certified behavior analyst should already be familiar with how to implement differential reinforcement, and would not benefit from an event describing how to do so.

- ▶ Does the event contains content from BACB task list?
 - Yes
 - No
- ▶ If yes, does the event cover:
 - Specific, advanced, or novel application of task list content (describe)

 - Recent research on task list content (describe)
- ▶ What amount of time is dedicated to review of task list content? _____

Review of task-list material in CE events is acceptable only as a minimal review during the introductory portion of an event. For example, it should not take more than a few moments to review the types of verbal operants or the typical functions of behavior with an audience of BACB-certified individuals; even if they are all BCaBAs. No significant portion of a Type 2 CE event may consist of such material.)
- ▶ What amount of time is dedicated to advanced content? _____
- ▶ Does the event abstract clearly capture the amount of time spent on review and advanced content, and accurately capture the focus of the event? _____

- **4. Established Learning Objectives.** When determining whether an event is appropriate for Type 2 CE, it is helpful to consider the learning objectives. That is, how is the event meant to change the behavior of professional behavior analysts in attendance?

- ▶ What are the learning objectives for participants? _____

It is recommended that objectives for all CE events adhere to these criteria:

 - a) be written in behavioral (i.e. observable, measurable) terms;
 - b) identify new skills that go beyond the Task List;
 - c) include two objectives for the first 50 minutes of instruction, and one for each CEU or fraction thereafter; and
 - d) be possible to achieve during the timeframe of the event
- ▶ Does the event abstract clearly demonstrate how this event will achieve the objectives outlined above?

- 5. Authorized ACE Instructor.** ACE instructors are identified as qualified instructors under the oversight of an Organizational Provider, or are Individual Providers. All instructors of Type 2 CE events must have ONE of the qualifications listed below. An individual who does not meet one of the qualifications listed below may co-instruct under the direct, in-person supervision of a fully-qualified ACE instructor.
 - ▶ Which of the instructor qualifications applies for the instructor of this event?
 - Holds certification as BCBA/BCBA-D.
 - Holds a doctorate degree and meets either the Option 1, Option 2, or Option 3 BCBA eligibility requirements.
 - Has completed all requirements for a doctorate degree except the dissertation, meets the coursework option for BCBA eligibility, and has completed graduate coursework or has published research in the subject matter on which Type 2 CE is provided.
 - Instructor does not meet any of the above requirements but is co-instructing under the direct, in-person supervision of a fully qualified ACE instructor.

- 6. Verified Time Requirement.** Event CE events must provide instruction for a minimum of 50 minutes.
 - ▶ How long does the event last? _____
 - ▶ How many CEUs are provided to attendees? _____
Note: CEUs must be issued in increments of 1 for the first 50 minutes of instruction provided, followed by increments of .5 for each 25 minutes thereafter.)

- 7. Verified Attendance Procedure.** Each event offered by an ACE Provider must include procedures for ensuring participants are present for the entire event. For example, sign-in and sign-out with monitoring throughout the event.
 - ▶ How will the attendance policy ensure attendees are present for entire event? _____